

Thank you for choosing to visit Catawba Science Center with your students – as the teacher or chaperone. The following information is meant to help you plan and best enjoy your day.

- Arrive **15 minutes prior** to your first class or the start of your walk-through.
- All groups **check in at the North Lobby, located in the Main Arts and Science Building on the library side.**
- Bus parking is located near the North Lobby entrance. Overflow parking for buses is along the street on 3<sup>rd</sup> Avenue or 4<sup>th</sup> Avenue.
- **The limit for CSC classes is 30 students;** please divide your groups up accordingly prior to your visit.
- CSC will need to know the number of children present, along with the number of school staff.
- All school staff admission is covered by the cost of the program. Also, **one chaperone for each group of 10 children is free. All additional chaperones must pay the group rate of \$5 even if they are CSC members.** Please determine which chaperones will need to pay prior to your arrival.
- Not all classrooms can accommodate very large groups thus there is no guarantee that all chaperones will be able to join the class. The planetarium also has limited capacity.
- Please remember that classes are designed for specific grade levels so younger siblings should not participate.
- Be mindful of your student's learning experiences and be respectful during class activities (please take cell phone calls in the hallway, limit conversation with others, etc.)
- The science center's spaces on the Salt Block are spread out over three buildings, all separated by stairs. Please alert CSC staff when you are scheduling if there are students, staff or chaperones with mobility issues so that we can best accommodate your group during the visit.

- Please prepare your students for the walks between CSC's buildings (bring along coats, umbrellas, etc.).
- **The Special Events Room can only accommodate 50 at one time.** Typically groups create their own lunch schedule with shifts to accommodate all.
- **The Special Events Room is the only indoor space available for lunches.**
- CSC expects groups to help keep the Special Events Room clean for others to use.
- During exhibit exploration, *please actively monitor your group of students so that they get the most out of the experience.*
- Students should not run within exhibit spaces.